



Certified Gate Automation Designer Program Details

To keep up with the industry market, the CGAD is the most comprehensive gate designer certification available to our industry. This certification is to recognize those in the industry who have an exceptional level of expertise in designing and layout of automated gate systems.

Eligibility Requirements

CGAD eligibility requires a minimum of one year of experience in the automated gate industry OR the successful completion of Gate Automation Designer School. You may still sit for the exam before you have one year of experience; if you pass the exam, your certification will be held until the experience requirement is met.

How to Earn Your CGAD Certification

1. Download the CGAD application. Please submit your completed application and payment of \$200 directly to ACI (info@acieducation.org or 6505 West Park Blvd, Ste #06, PMB 310, Plano, TX 75093). If you are submitting your application electronically, please do not email credit card information as email is not secure.
2. Upon approval of the application, you will receive an electronic link to your study materials. Applicants will have three years from the time their application is approved to complete the certification process.
3. Schedule your exam at an ACI testing event. Testing is always offered at FENCETECH and at AFA University each year, along with chapter and regional events throughout the country. To schedule, you'll just need to notify ACI staff via either email or phone which event you'll be attending. If you have questions about the testing event schedule, please contact ACI staff (info@acieducation.org).
4. Study! All test questions are developed directly from the program study materials; no other resources are used.
5. Take the exam. The exam includes 100 questions and must be completed in two hours. It is not an open-book test. You will be notified of test results within thirty days of sitting for the exam.

6. If you do not pass the exam, you may retake it at another testing event. You may not take the exam more than once in a 24-hour period. You will need to schedule your retake with ACI staff via email or phone.
7. Once you have passed the exam and received your official notification that you have earned your CGAD designation, you are entitled to advertise yourself as a Certified Gate Automation Designer. Once certified, you may use the designation, its acronym and its logo on your business cards, sales proposals, and other materials normally used in the sales and marketing process. The designation belongs to you, and it is not owned by your business or employer. Should you leave your current company, your certification will go with you. If you do change jobs or otherwise change your contact information, please contact ACI to update your records.

Recertification

The Certified Gate Automation Designer designation is valid for three years from issuance of the credential. There are two options for renewal:

- Earn 12 hours of gate automation/access control-focused continuing education in the previous three years, submit recertification application and pay \$150 renewal fee
- Sit for the recertification exam, submit recertification application and pay \$250 renewal fee

Continuing education is available through ACI-approved content providers. Education provided by non-approved providers will also count toward renewal requirements as long as it is gate automation/access control-focused and that the renewing CGAD provides the following:

- Training details (date of training, session title, name of instruction, organization providing training)
- Proof of attendance (payment receipt not accepted; must be certificate of attendance/participation or email from course instructor confirming CGAD's attendance)

If you meet the recertification criteria outlined above, the CGAD designation will be renewed for a period of three years.

Criteria for continuing education programming will be issued by the Certification Committee, and is subject to change.

Questions

Any questions regarding the program may be directed to Sara Surprenant, Senior Association Manager, at 314-561-6670 or info@acieducation.org.